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ABSTRACT

The purpose of this booklet is to inform all Federal employees of the fellowship and internship programs that are available in Federal, State, and municipal governments and at various academic institutions which could help them advance professionally. The programs provide a variety of educational experiences, although none are designed to lead to an advanced degree. Information is provided on: title of program, program sponsor, program purpose and description, individual requirements for admission, program compensation (salary, tuition, travel expenses, etc.), and the source for further information. (EB)

FELLOWSHIP AND INTERNSHIP OPPORTUNITIES FOR FEDERAL EMPLOYEES

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
OFFICE OF EDUCATION
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FOREWORD

The purpose of this booklet is to inform all Federal employees of the various fellowship and internship programs that are available in Federal, State, and municipal governments and at various academic institutions which could help them advance professionally.

It is hoped particularly that minority-group members and women, who frequently have felt that information about such program opportunities has been discriminately withheld from them, will come forward as candidates in an effort to progress to positions of greater responsibility within the Federal Government. Many of these employees in the past have not applied for programs which offer the leadership training necessary for successful competition for senior-level staff and line jobs.

The programs described provide a variety of educational experiences, although none are designed to lead to an advanced degree. For example, the Alfred P. Sloan Program conducted at the Massachusetts Institute of Technology seeks to strengthen individual expertise; the Robert F. Kennedy Fellowship Program encourages special talents to be used in promoting social change. However, it is the aim of all of the programs to develop and expand the leadership potential of the individuals enrolled in them.

Further questions about these programs and application procedures should be directed to the administrative offices listed in the booklet.

ED045947

Preston M. Royster
Equal Employment Opportunities Officer
Office of Education

Title

Academic Administration Internship Program

Sponsor

American Council on Education assisted by the Ford Foundation

Program's Purpose

To strengthen leadership in American higher education by enlarging the number and improving the quality of persons available for key positions in academic administration.

Program Description

Interns for 9 months participate in the policy and decisionmaking activities of academic administration; they are assigned to presidents or their officers of central administration. Interns also participate in week-long openings and closing seminars and attend regional meetings to discuss their internships.

Individual Requirements

The candidate should have some administrative experience, or demonstrated potential for administration. He or she should also be between the ages of 28-45 (30-40 preferred) and have a doctorate or generally recognized terminal degree.

Program Compensation

Salaries and travel expenses will be paid by the academic institution the intern attends.

Application

For further information write:

Charles G. Dobbins, Program Director
Academic Administration Internship Program
American Council on Education
One Dupont Circle
Washington, D.C. 20036

4

Title

Alfred P. Sloan Program

Sponsor

Massachusetts Institute of Technology

Program's Purpose

To broaden and develop outstanding but typically specialized young executives for more general and senior management responsibilities in the future.

Program Description

A full year of extensive reading, critical analysis, discussion, field trips, and active participation in classes. The program covers fundamental management and economic problems as well as advanced work in management and administration.

Individual Requirements

Nominees should be between the ages of 32-38 with 10 to 15 years of successful experience. They should have an undergraduate degree with a "B" average or demonstrated their ability to do graduate-level work.
In addition, candidates should have career status and a strong potential for many years of high-level public service.

Program Compensation

The Federal agency will pay salary, tuition, and travel expenses.

Application

For further information write:

Executive Development Programs
Alfred P. Sloan School of Management
Massachusetts Institute of Technology
50 Memorial Drive
Cambridge, Massachusetts 02139

Title

Bush Leadership Fellows Program

Sponsor

Bush Foundation

Program's Purpose

The objective of the Fellowship program is to groom individuals of inquiring minds, force, integrity, and vision for leadership in business, law, government, trade unionism, education, journalism, or divinity.

Program Description

Each fellow will be expected to pursue a nondegree program at a leading university for 9 months, then move into an equal length period of internship with a leader in business, government, or in one of the other professions mentioned.

Individual Requirements

Applicants should be between 25 and 40 years of age at the time of the application. Applicants must be residents of or work in Minnesota. Applicants must have at least 3 or more years of full-time work experience, with some administrative or supervisory responsibility, have a college degree, and have demonstrated leadership potential in civic or community activities.

Program Compensation

For married applicants the stipend will be at the rate of $12,000 per year or a maximum of $18,000 for the 18-month period. For single applicants the stipend will be at the rate of $10,000 per year or $15,000 maximum. From the monthly stipend each fellow will pay his own tuition, fees, and living expenses.

Application

Applicant blanks are available in November and should be filed by January 10th. For further information and application blanks write to:

Bush Leadership Fellows Program
P.O. Box 15125
Minneapolis, Minnesota 55415

Title

The California Assembly Internship Program

Sponsor

State Assembly and institutions of higher learning

Program's Purpose

1. To provide training in the process of legislation and public policy formation for graduates and graduate students of California universities and colleges.
2. To provide assistance to the officers and committees of the State Assembly as a supplement to the staff services already available.
3. To foster research on the legislative process.

Program Description

Legislative interns serve as full-time assistants to the Assembly, performing a variety of research and administrative assignments for committees, officers, or members. Regular seminars are held in Sacramento under the direction of the Assembly staff.

Individual Requirements

Candidates must be U.S. citizens and have completed 1 year of graduate study in a recognized college or university.

Program Compensation

Interns receive $550 per month for a 10-month period.

Application

Further information and forms for making applications for internships may be secured by writing to either of the following:

The California Assembly Internship Program
University of Southern California
Political Science Department
Von Kleinsmid Center 327
University Park
Los Angeles, California 19007

The California Assembly Internship Program
Assembly Office of Research
Assembly P.O. Box 91, State Capitol
Sacramento, California 95815

Candidates who qualify on the basis of the written application will be interviewed by the Executive Committee. Finalists will be invited to Sacramento where the Executive Committee and Assembly members and staff will make the final selection. Appointments will be announced about the end of March.

Title

Career Education Awards Program (CEAP)

Sponsor

U.S. Civil Service Commission

Program's Purpose

To assist Federal and State executives in developing careerists to assume high level, policymaking and management responsibilities. It provides the broad educational opportunity that agencies usually are not equipped to handle.

Program Description

Award winners attend eight outstanding universities–Cornell, Harvard, Indiana, Princeton, Stanford, University of Southern California, University of Virginia, and the University of Washington. If the university is without regard to traditional academic requirements, each participant selects from the regular university graduate courses a study program specifically tailored to his needs.

Individual Requirements

Nominations are restricted to career officials being prepared for more complex and difficult administrative line and staff positions. Award winners generally should have a bachelor's degree and meet the admission requirements of the universities to which they are assigned. Nominees should be between 28-35 years old with at least 5 years government service. Grade range should be GS-11 to GS-15 or equivalent.

Program Compensation

The winner will receive full salary and be compensated for the expenses he and his family incur in going to the University and returning to his place of employment. The Federal Government pays all regular and extra tuition charges.

Application

Nominations will be closed on February 2, 1971.
Additional information and nominating requirements can be obtained from:

1. Agency training officers
2. CSC publication, **Long-term Educational Opportunities Under the 1970-71 Career Education Awards and other Programs.**
3. Bureau of Training
   U.S. Civil Service Commission
   1900 E Street, NW.
   Washington, D.C. 20415

Title

Economic Policy Fellowship Program

Sponsor

Brookings Institution

Program's Purpose

To encourage young economists to focus their professional research on the analysis and evaluation of government programs.

Program Description

An Economic Policy Fellowship provides 14 months in Washington, including 12-month assignments analyzing and evaluating programs in Federal departments and agencies. During this period fellows are expected to begin developing a research project related to their on-the-job experience. Seminars also are held. The rest of the period is spent at Brookings where fellows devote full time to advancing their research, and up to a half-year off from academic duties to complete their research in the year or 2 following the fellows' return to campus.

Individual Requirements

Ph.D.

Program Compensation

Fellows will be paid by their employing Federal agency at a rate equivalent to their academic salary converted to a 12-month basis. Brookings will pay them at the same rate during their final 2 months in Washington and provide the funds necessary to relieve them of part of their academic duties for research. Brookings will also pay up to $750 toward moving expenses.

Application

Heads of college and university economics departments and senior faculty members are invited to submit nominations for the awards from among their junior colleagues and former students who have received a Ph. D. within the last 5 years. Nominations must be received by February 15, 1971. Announcement of the awards will be made by Brookings in March. Nominations and inquiries should be addressed to:

Mr. Joseph A. Pechman
Director of Economic Studies
The Brookings Institution
1775 Massachusetts Avenue, NW.
Washington, D.C. 20036

Title

Educational Program for Federal Officials at Midcareer

Sponsor

Woodrow Wilson School–Princeton University

Program's Purpose

To deepen the understanding of the midcareer public servant, broaden his horizon beyond his specialty and his organization, and equip him with the analytical tools and skills needed for higher levels of responsibility.

Program Description

The program features advanced seminars offered by Princeton University; special Woodrow Wilson School seminars; discussions of public policy; course work; or research problems in public policy.

Individual Requirements

Nominees should be in their thirties or early forties with a record of proven accomplishment, be in grades GS-14 or above, and have sufficient intellectual ability to profit from and contribute to the seminars given. They should be ready for promotion to policymaking and managerial responsibilities, having advanced progressively during their careers.

Program Compensation

The sponsoring agency will pay the individual's salary and travel expenses while Princeton will pay for tuition.

Application

For additional information write to:
Dr. Rufus E. Miles, Jr.
Woodrow Wilson School of Public
and International Affairs
Princeton University
Princeton, New Jersey 08546

Title

Educational Program in Systems Analysis (EPSA)

Sponsor

U.S. Civil Service Commission

Program's Purpose

The EPSA trains analysts in order to provide systems analysis capability for public program analysis.

Program Description

Six major universities are involved in the program—the University of California at Irvine, Harvard University, University of Maryland, Massachusetts Institute of Technology, University of Michigan, and Stanford University. In general, the program includes microeconomics, quantitative methods, public expenditure theory, and operations research. In addition, workshops and seminars will be offered which have a specific substantive focus.

Individual Requirements

Nominations should be limited to persons who are being developed to make a contribution to systems analysis in their department or agency. The nominees should be between ages 25 and 30 years old with at least 3 years civilian experience. Grade levels should be GS-9 through GS-13 or equivalent. Candidates must have a bachelor's degree from an accredited college or university; should have an academic average of B+, and must have taken the Graduate Record Examination, the Miller Analogies test, or the Admission test for Graduate Study in Business.

Program Compensation

Each winner will receive full salary and be compensated for the expenses he and his family incur in going to the university and returning to his place of employment. The Federal Government pays for all regular and extra charges.

Application

Additional information and nominations requirements can be obtained from:

1. Agency training officers
2. CSC publication, *Long-term Educational Opportunities Under the 1970-71 Educational Program in Systems Analysis and other Programs*
3. Financial Management and PPB Training Center
   Bureau of Training
   U.S. Civil Service Commission
   1900 E Street, NW.
   Washington, D.C. 20415

Title

Executive Interchange Program

Sponsor

President's Commission on Personnel Interchange

Program's Purpose

Designed to provide promising young executives from Government and business with meaningful participation in organizations of the opposite sector, stimulate innovation in industry and Government, and foster a joint attack on national, economic, and social problems.

Post Program Goals

Nomination to the program is a "commitment to the advancement of the nominee's career."

Program Description

A group of highly motivated and outstanding young men and women will be chosen from private business and the Federal Government to serve in midcareer level positions in the other sector.

As Interchange Executives, they will acquire an understanding of the methods and philosophies of the host organization while introducing fresh perspective into this function. Also, executives will participate in a personal development program of discussions and lectures designed to orient them to the host sector.

Individual Requirements

Middle level executive.

Compensation

Salary will be paid by the employing agency or department at the appropriate pay level for the position (for a business executive it will closely match what he is making in the private community). The President's Commission will pay for travel and relocation expenses.

Application

Upon invitation by the Commission, candidates will be nominated for the program by the company president, the Federal agency head, or the designated representative and nominations will be submitted to the President's Commission.

Title

Federal Executive Research Fellowship

Sponsor

Brookings Institution

Program's Purpose

To increase the knowledge, proficiency, and skill of the executive and permit him to make a research contribution in his field.

Program Description

Brookings provides office space, library facilities, and the consultant services of Institution staff members to individuals selected for the program. Fellowships may be awarded for varying periods of time from 6 months to a year. Any type of individual project or research effort may be undertaken as long as it is endorsed by the participant's agency having significant value to the organization.

Individual Requirements

Candidates should be experienced career officials (GS-15 and above) with at least 2 years of Federal Civil Service and good retention potential. There are no academic prerequisites or requirements for candidates in the program.

Program Compensation

The Federal agency will pay the individual's salary and travel expenses.

Application

For information write to:

Brookings Institution
1775 Massachusetts Avenue, NW.
Washington, D.C. 20036

Title

Fellowship in Congressional Operations

Sponsor

U.S. Civil Service Commission

Program's Purpose

To provide an opportunity for a small number of capable promising executive branch employees to receive valuable knowledge and insight into the organization, function, purpose, and operation of Congress. As career administrators progress to positions of greater responsibility, this insight should become increasingly valuable to them and to the program they serve.

Program Description

The participants spend approximately a year in a variety of assignments in the offices of Congressmen, Senators, and staff members of congressional committees. Also, a seminar program and other programs with key members of Congress are provided.

Individual Requirements

Nominations should be of career employees, grades 11 through 16 or equivalent, whose career goals and plans are such that an increased understanding of congressional and legislative matters will make a significant contribution. Nominations are due in March 1971.

Program Compensation

Full salary and expenses.

Application

Additional information can be obtained from:

1. Agency Training Officers
2. General Management Training Center
   Bureau of Training
   U.S. Civil Service Commission
   1900 E Street, NW.
   Washington, D.C. 20415

Title

HEW Fellows Program

Sponsor

Department of Health, Education, and Welfare

Program's Purpose

To provide an opportunity for young, minority employees to participate in establishing HEW positions on major issues, formulating plans, developing programs, and providing a source of representative minority group points of view on programs and projects throughout the Department.

Program Description

All fellows will serve, for at least 1 year, as Special Assistants to key officials in the Office of the Secretary and the offices of the heads of HEW agencies. These arrangements must require participation in planning and decisionmaking activities. Fellows will meet periodically with the Secretary and other key Department staff for seminars and discussions.

Individual Requirements

Candidates may be drawn from within or outside the Department. The applicant's "generalist" skills and potential to contribute to the program are important.

Program Compensation

Grade levels will not be set in advance but rather are determined by the fellow's current grade, if in Federal Service, or the highest grade for which he can qualify if not already a Federal employee.

Post Program Goals

If the fellow has been on a temporary appointment and has decided to stay in the Federal Service, the steps necessary for conversion to career or career-conditional status must be taken. HEW officials will assist the "graduating" fellow to obtain an appropriate placement in which the fellow's experience and knowledge can be of maximum benefit to the Department and the employee.

Application

For additional information write to:
Program Director
HEW Fellows Program
Department of Health, Education, and Welfare
Washington, D.C. 20201

Title

The Illinois Legislative Internship Program

Sponsor

Illinois General Assembly

Program's Purpose

To provide an educational experience in direct contact with the legislative process for a select group of graduate students and to provide legislative assistance to members of the General Assembly.

Program Description

The interns are assigned to legislative leaders who direct their activities. Interns act primarily as research personnel and administrative assistants. Interns also receive two units of graduate credit for a weekly seminar.

Individual Requirements

College graduate

Program Compensation

$600 a month

Application

For additional information write to:
Samuel K. Gove
Director, Institute of Government
and Public Affairs
University of Illinois
1201 West Nevada
Urbana, Illinois 61801

Title

The Industrial College of the Armed Forces (ICAF)
(Fort Lesley J. McNair)

Sponsor

Joint Chiefs of Staff

Program's Purpose

The resident courses at ICAF provide knowledge relating to the major policies, programs, organizations, and problems involved in national security.

Program Description

The ICAF Resident Course is a 10-month program covering the entire range of national security. The program will emphasize resource management in dealing with national security, the study of the national economy, especially its industrial sector, and of science and technology as essential sources of national strength.

Individual Requirements

Participation is limited to agencies allocated spaces by the Joint Chiefs of Staff. Minimum personal requirements are GS-14 through GS-16 or Colonel/Captain status of military students.

Program Compensation

Salary and all other costs paid by sponsoring Federal agency.

Application

For additional information write:

Industrial College of the Armed Forces
Fort Lesley J. McNair
Washington, D. C. 20315

Title

Internship in Public Affairs

Sponsor

Coro Foundation

Program's Purpose

A preparation for a career in public life.

Program Description

The intern program lasts from September to June and includes (1) a series of training assignments (approximately 6 weeks in length), 4 days a week, with government agencies, businesses, labor unions, political campaigns, and community agencies in the Los Angeles, San Francisco, and Pittsburgh, Pa., areas; (2) seminar meetings the 5th of each week in which interns present reports, interview guests, and work on training exercises; (3) 5-week group project, in which interns do field research as a group on an assigned topic; (4) observation of State, county, and city legislative bodies; and (5) a 2-month individual research project.

Individual Requirements

Selection for the internship is competitive. No specific background or college major is required. "Coro seeks young men and women with an interest and leadership potential in public affairs, demonstrated through backgrounds on student leadership, professional preparation, work experience, or community activities." Additional requirements include (1) submission of application form, obtainable from the Coro Foundation and completion of two essays on prescribed topics; (2) those applicants named finalists are screened at an intensive, day-long interview by panels of community leaders in San Francisco, Los Angeles, Pittsburgh, and New York. Selections are held in early spring.

Program Compensation

Interns receive fellowships up to $3,600. Those with dependent children receive an additional $450 for each of up to two children. There is a tuition charge of $1,000; special arrangements are considered where need is shown.

Application

For application form and further information write to:

Coro Foundation
215 West 5th Street
Los Angeles, California 90013

Title

Internship in Southern Education

Sponsor

Southern Education Foundation

Program's Purpose

To locate and support new leadership committed to changing offerings in the South to the poor, black children, and students, and to provide an experience outside professional education training.

Program Description

Interns are allowed to develop their own program, for 1 year, as long as it is beneficial to the black Southern community and its educational goals, and aids in developing the interns' leadership capacity.

Individual Requirements

The candidate should be from the South or familiar with Southern problems. He or she should be between 25 and 30 years old, and have intentions to remain in the South.

Program Compensation

$7,000-$8,000

Application

Write to:

Mrs. Virginia Frank
Program Director
Internship in Southern Education
1501 18th Street, NW.
Washington, D.C. 20036

Title

Leadership Development Program

Sponsor

Ford Foundation

Program's Purpose

Fellowships should enhance leadership so that fellows may improve the human conditions in the rural areas and small towns where they live.

Program Description

The program originates from three target regions: nonurban Northern New England and New Brunswick, small communities in Alabama, Georgia, Mississippi, and South Carolina and a third cover the rural Southwest. A region-at-large serves similar sections outside the target regions. Fellowship programs, usually lasting 1-year, generally combine activities such as internships, course work, visits to model projects, work experience, independent study, research travel, and writing.

Requirements

Fellowships will not be offered to people who currently occupy recognized leadership positions. Rather emerging leaders are sought, especially when formally or informally they have demonstrated active commitment to local education or community interests. While there is no age ceiling, priority is given to persons under 35 and without advanced degrees. In addition, special attention is given where opportunities for fellowship, leaves of absence, and professional growth are limited.

Program Compensation

The amount of each fellowship is tailored to individual circumstances. During the fellowship year, fellows receive salary equivalents and program costs.

Application

A candidate should write a letter of application: (1) describing his personal situation and professional goals and giving his view of local conditions, (2) describing how the applicant's own personal development could improve conditions in education and in the community and (3) outlining proposed plans for the fellowship year and stating how the proposed experience would contribute to the growth of the candidate as a leader.

In addition, a page-long description is required on the following:

1. Background—a verbal picture—professional goals and special interests.
2. Preparation—colleges and universities you have attended with summer institutes and special workshops.
3. Experience—should reflect your professional experience with details concerning the dates and places and the nature of your duties.
4. Proposal—Give some idea of what you might do with a year's leave of absence.
5. References.

General inquiries should be directed to:
Ralph G. Bohrson
Program Officer
The Ford Foundation
320 East 43rd Street
New York, New York 10017

Title

Massachusetts Legislative Internship

Sponsors

The Massachusetts General Court and University of Massachusetts.

Program's Purpose

"To promote a better understanding of the legislative process of government and to lighten the burden of government."

Program Description

The Massachusetts Legislative Internship Program, beginning its sixth year, provides practical training in the process of legislation and public policy formation. Five internships are available annually. Interns serve as full-time assistants for 11 months to the Massachusetts General Court, performing a variety of research and administrative assignments for committees, officers, or members. An internship seminar is conducted by the University of Massachusetts.

Individual Requirements

Applicants must be matriculated graduate students in any college or university in Massachusetts including law and other professional schools.

Program Compensation

$5,000

Application

Applications should be submitted by March. Nominations will be made by April 17. Further information and application forms may be secured from:
Professor George Goodwin
Department of Politics
University of Massachusetts at Boston
100 Arlington Street
Boston, Massachusetts 02116

Title

National Urban Fellows

Sponsors

National League of Cities, United States Conference of Mayors, Yale University.

Program's Purpose

To develop potential urban administrators, mainly from ethnic minorities among men and women in their twenties and thirties.

Program Description

The program combines on-the-job assignments with mayors or other urban administrators and three kinds of academic instruction: an intensive 6-week course in urban studies at Yale, attended by the fellows prior to their job assignments, work related graduate courses and 3- to 5-day midcareer seminars on topics chosen by the fellows.

Individual Requirements

The candidate should be a citizen of the United States with demonstrated exceptional ability, leadership potential, and commitment to the solution of urban problems. He or she should have a bachelor's degree or equivalent experience, i.e., experience giving the applicant basic understanding of urban problems and an ability to use conceptual material. The candidate should be between 23 to 29 years of age, have administrative experience, and preferably represent a minority group.

Program Compensation

The program will pay the equivalent of the person's current salary up to $15,000.

Application

For further information write to:

Frank Logue, Director
National Urban Fellows
P.O. Box 1475
New Haven, Connecticut 06506

Title

Ohio Legislative Internship Program

Sponsor

Ohio State House of Representatives

Program's Purpose

To provide experience with the legislative process and to provide assistance to State representatives.

Program Description

Internships usually last 1 year. Interns are involved in assisting legislative committees and are engaged in research.

Individual Requirements

College graduate

Program Compensation

$4,500

Application

Write to:

David A. Johnson, Director
Legislative Service Commission
State House
Columbus, Ohio 43216

Title

Public Administration Fellow

Sponsors

American Society for Public Administration, Civil Service Commission.

Program's Purpose

Participation in policy formation and administration in a responsible capacity is intended to enhance understanding of the public policy process and the relation between theory and practice in government.

Program Description

Fellows are offered 1 year policy-level positions in cooperation with Federal agencies, usually in Washington.

Program Requirements

Should be a member of a college or university faculty in public administration who has not had comparable full-time government service. Although established faculty with clear commitments to teaching will be given preference, applications will be considered from a limited number of advanced doctoral candidates with teaching or other relevant experience, who can give assurance of completing degree requirements prior to the start of the program year.

Program Compensation

GS-9, $9,320 to GS-15, $21,589 based on experience and educational background. Sabbatical salary, professional development compensation, or other institutional support funds are permitted in addition to the fellow salary.

Application

For additional information write to:

Council on Graduate Education for Public Administration
American Society for Public Administration
1225 Connecticut Avenue, NW.
Washington, D.C. 20036

Title

Robert F. Kennedy Fellowship Program

Sponsor

Robert F. Kennedy Memorial

Program's Purpose

To provide full-time technical assistance for poverty and minority groups at the community level and to provide leadership training for young people committed to social change.

Program Description

One half of the fellows are Technical Assistant Specialists, while the other half are Leadership Trainees. Technical Assistant Specialists work with existing community organizations, while Leadership Trainees serve with public officials, corporation executives, and experienced community leaders.

Individual Requirements

Young people in their twenties.

Program Compensation

$4,200 a year.

Application

For further information write to:

B. J. Stiles
Robert F. Kennedy Fellowship Program
1816 Jefferson Place NW.
Washington, D.C. 20036

Title

The Stanford Sloan Program

Sponsor

Stanford University

Program's Purpose

To give young men and women willing to accept major organizational responsibilities an opportunity to intensively study new concepts and developments in business, develop top management perspectives, and broaden their intellectual horizons.

Program Description

The program lasts for 9 months and features course work through the Stanford Graduate School of Business. The major emphasis is on acquiring the essential skills and management techniques required of top level executives. Individual study and development, small group seminars, special top management seminars, field trips, and research experience are included in this program.

Individual Requirements

Nominees should be between the ages of 30-40 with 10 years successful work experience. This experience should show evidence of managerial capability plus potential for advancement to more responsible positions. Nominees must also have a bachelor's degree.

Program Compensation

The Federal agency will pay for salary, tuition, and traveling expenses.

Application

For further information write:

The Stanford Sloan Program
Graduate School of Business
Stanford University
Stanford, California 94305

Title

Washington Internship in Education (WIE)

Sponsors

U.S. Office of Education, George Washington University, Ford Foundation.

Program's Purpose

To develop educational leaders who can think in policy terms about national issues and their relation to education and human goals, while becoming more sophisticated in dealing with the processes of decisionmaking, more familiar with the procedures of large organizations, and more sensitive in dealing with others.

Program Description

The Washington Internship program contains both a work experience and an educational component. Interns are placed in a variety of jobs, ranging from assisting Congressmen and Senators to preparing desegregation plans. Meeting as a group 5 days a month, interns structure the educational component of the program in whatever manner they choose—from group educational trips to seminars with leading governmental figures. Opportunities also exist for interns to work on group projects and to travel for their agency.

Individual Requirements

Individuals should be between the ages of 25 to 40, with a minimum of a master's degree in any field, and be committed to "the improvement of American education in its broadest sense."

Program Compensation

Compensation for participants ranges from $8,000 to $14,000 with one-fourth tax exempt. Benefits include relocation expenses and a month of vacation.

Application

Application to the full-time, noncredit, 12-month Washington Internship Education Program (WIE) is open to persons, wherever located, either by direct contact with the WIE office director or by nomination by individuals or agencies. Applications are accepted at any time, though selections are usually made between January and July.

Contact

Washington Internship in Education
Suite 606
2000 L Street, NW.
Washington, D.C. 20036

Title

White House Fellows

Sponsor

United States Government

Program's Purpose

To provide gifted and highly motivated young Americans with firsthand experience in the process of governing a Nation, and a sense of personal involvement in the leadership of society, and to provide in nongovernmental sectors a group of leaders who have an understanding of the problems of national Government.

Program Description

Fellows serve as special assistants to Cabinets officers, and the staff of the President or Vice-President. Fellows are also members of a continuing educational program, including meetings and discussions with Government officials.

Individual Requirements

Candidates should be between 23 and 35 years of age, U.S. citizens, and should not be working for the Federal Government (exception: those serving in the military).

Program Compensation

Up to $24,500

Application

Write to:

President's Commission on White House Fellows
Room 1308
1900 E Street, NW.
Washington, D.C. 20415

ERIC Clearinghouse
FEB 11 1971
on Adult Education

U.S. DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
Office of Education

Equal Employment Opportunities Office
400 Maryland Avenue SW.
Washington, D.C. 20202